



Procurement Professional of the Year 2023

This document lists the questions and word counts to assist you in preparing your submission prior to completing it online. You will also be required to upload company logos, photos and / or documents. You may start the online nomination at any time and will be able to update or amend it prior to the closing date of Friday 2 June 2023.

Note: nominations must be completed and submitted via the online Awards platform – submissions will not be accepted via any other method. To nominate for any of our Supplier Diversity Award categories, please go to www.awards.supplynation.org.au

Note: if you / your organisation has won this award within the past two years (2021 or 2022), you are NOT eligible to be nominated for this award in 2023.

Category Description and Criteria

This award recognises an individual who works within the procurement department of a Supply Nation member organisation and has driven significant growth in sustainable supplier diversity through their organisation's supply chain.

The winner will have:

- Demonstrated success in supplier diversity leadership and advocacy within their organisation and the wider sector
- Demonstrated growth in procurement spend with Supply Nation Indigenous businesses in 2021 and 2022 (verified against SpendTracker)
- Demonstrated supplier diversity growth over the last two calendar years (2021 – 2022)
- Demonstrated success in implementing sustainable approaches that drive supplier diversity in the organisation's supply chain
- Demonstrated commitment to building a prosperous, vibrant and sustainable Indigenous business sector

Context Questions

Please note: These questions are not scored by our judging panel but do provide them with valuable context about you / your organisation.

1. Briefly describe what your organisation does. **150 words max.**
2. Name of the nominee, the phonetic pronunciation of the nominee's name, the nominee's role within the organisation, the pronouns used or preferred by the nominee, and the professional bio of the nominee.
3. How long has the nominee been in their current role?
4. (Optional) Briefly describe any past relevant positions which demonstrate the nominee's procurement experience. **150 words max**
5. Please include a brief description that outlines your business / organisation's achievements in relation to this award category. **75 words max.**
6. In what ways do you think First Nations businesses are unique? **50 words max.**
7. What motivates you or your team working in the supplier diversity space? **50 words max.**

Criteria Questions

Please note: These questions are scored by our judging panel and have been developed to align with the category criteria as set out on the first page.

1. How does the nominee champion supplier diversity within their role? **250 words max.**
2. What influence has the nominee had on the growth of supplier diversity in your organisation and / or the wider sector? **250 words max.**
3. What was the value of contracts you had with Supply Nation Indigenous businesses in the 2022 calendar year?
4. What is the value of contracts you had with Supply Nation Indigenous businesses in the 2021 calendar year?
5. What is the percentage increase in the value of your contracts with Supply Nation Indigenous businesses over the 2021 - 2022 calendar years?
6. What percentage of your overall organisational procurement spend was with Supply Nation Indigenous businesses in 2022?
7. What percentage of your overall organisational procurement spend was with Supply Nation Indigenous businesses in 2021?
8. What were the main factors that influenced any change in spend with Supply Nation Indigenous businesses from 2021 to 2022? **200 words max.**
9. How many Supply Nation Indigenous businesses did you do business with in 2022?
10. How many Supply Nation Indigenous businesses did you do business with in 2021?
11. What is the percentage increase in the number of Supply Nation Indigenous businesses that you did business with over the 2021 - 2022 calendar years?

12. What policies / procedures and/ or strategies has the nominee developed and implemented to drive sustainable supplier diversity within your organisation? **250 words max.**
13. What are the impacts that you have seen in the business as a result of the above? **250 words max.**
14. Explain other ways the nominee demonstrates their commitment to the Indigenous business sector. **250 words max.**
15. Give examples of supplier diversity advocacy above and beyond the nominee's core role. **250 words max.**
16. Give examples of how the nominee engaged with and supported Supply Nation, its members and Indigenous businesses in 2021 and / or 2022. **300 words max.**

Prepare to Upload Attachments

Please note: As part of this nomination, you must attach the files below when you make your nomination. The maximum size allowed is 5MB per file. The images and information you choose to upload will be used if you are selected as a finalist in your award category.

1. Between one and four photos of the nominee and / or their team. (High-resolution, at least 1MB and portrait orientation NOT landscape.)
2. A logo of the nominee's organisation. (Vector (.ai), .eps or .jpg file type - please upload both colour AND black / white versions, AND horizontal and vertical / stacked options if possible.)

Good Luck!

Nominations close at 11:59pm on Friday 2 June 2023. This date is final and there will be no extensions provided. You can amend your nomination, even after submitting it, up until this time.

Finalists will be announced in late June. Winners will be announced at the Connect Gala Awards Dinner on Tuesday 8 August on Gadigal Land at the International Convention Centre, Sydney. To stay up to date with event announcements, subscribe to the Connect newsletter [here](#) (scroll to the bottom of the page to submit your details) or follow Supply Nation on [social media](#).

If you have any questions or feedback, please email connect@supplynation.org.au or call 1300 055 298