

Connect 2026 App - How to Guide

Step 1: Download the Connect 2026 App

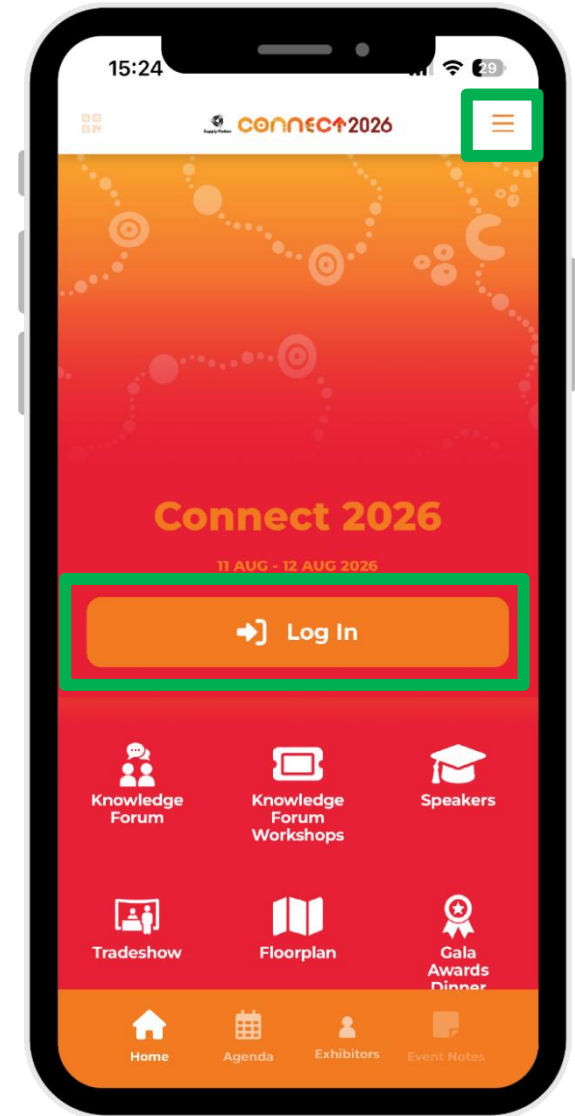
[Apple Store](#)[Google Play](#)

When you open the Connect 2026 App, please enable these settings:

- **Access to your camera** – allows you to scan attendee/exhibitor QR codes and connect for meetings etc.
- **Push notifications** – allows you to receive important updates throughout the event.
- **Update your privacy settings** – allows you to share your details with attendees you connect with (refer to Step 3).

Step 2: Log in

1. Select the **Log In** button
2. Enter the **username** and **PIN** sent to you by email
3. Welcome to the app



Step 3: Update your privacy settings

Follow the prompts to update your **privacy settings**. You can update these settings through the menu in the **top-right corner** shown in the screenshot.

Important: to share your **contact details** with attendees, please make sure your privacy settings are enabled in the App; your contact details will only appear to the contacts **you have accepted**.

Virtual Name Badge

- Select the **first option (most common)** if you would like all attendees to see your full name, photo, organisation, bio and interests.

Note: your email and socials are not shared until you accept a connection with someone

- Select the **second option** if you would like all attendees to see your first name and last initial only.

Your shared contact details

Control your contact details by checking the green circles. These contact details will only be shared once you have accepted another attendee as a 'Connection'.

Meeting Hub and Social Media

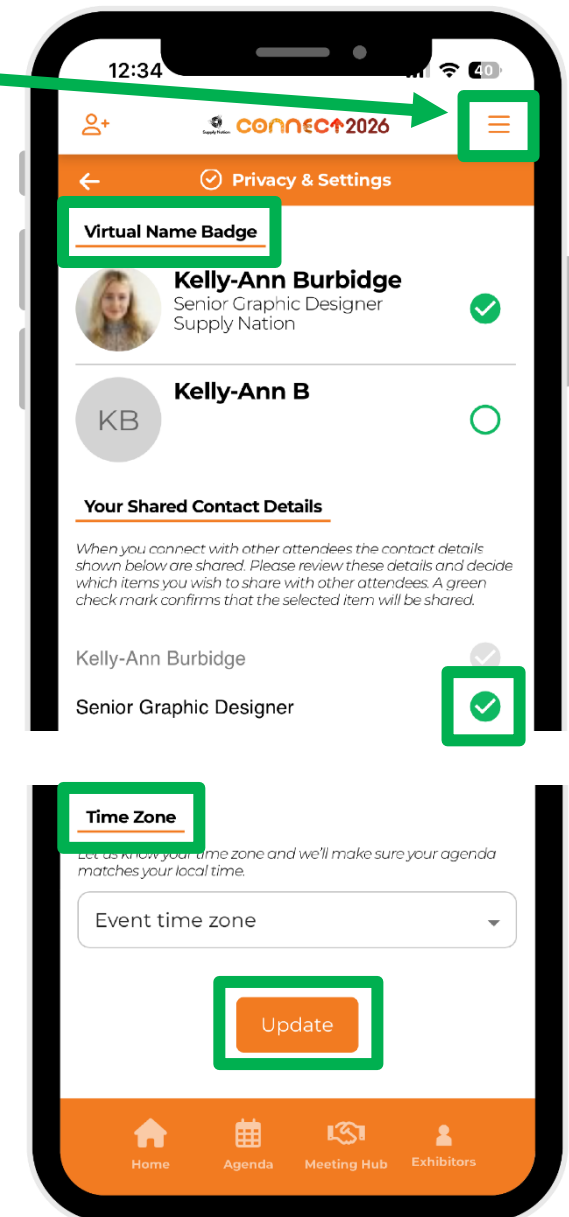
You can choose to share the industry you work in, the industries you're interested in connecting with at Connect and your social media profiles.

Time Zone

Update '**Event time zone**' so agenda timings pull through accurately – as Connect 2026 is hosted this year in Boorloo (Perth), the time zone is AWST.

Update

Select '**Update**' to save your changes.



Step 4: Get familiar with key functions

QR code scanner

Access the QR code scanner through the **top-left menu icon**.

Scan attendee QR codes (located on name badge) to request connections, exchange contact details and set up meetings.

Accepting invites

Open **Meeting Hub** and then the **Invites** tab to accept a Connection. Connection invites **must be accepted** before you can exchange information with fellow attendees. Your personal connections will then appear under the **Connections** tab in the Meeting Hub.

Meeting Hub

To book a meeting with fellow attendees or view their details, you must first request to connect with each other, **see steps above**. Connection requests must be **accepted** before you can proceed. Your connections will then appear under the **Connection** tab, where you can:

- Send messages, view contact details, schedule a meeting and make notes.
- **Export** connections, contact details and meeting details using the **arrow** icon next to **Connection**. These will be sent to you through email in **Excel format**.
- **Accept meeting invitations** – open the profile of the person who invited you, select the **Meeting** button, then choose **Accept** at the bottom of the screen.

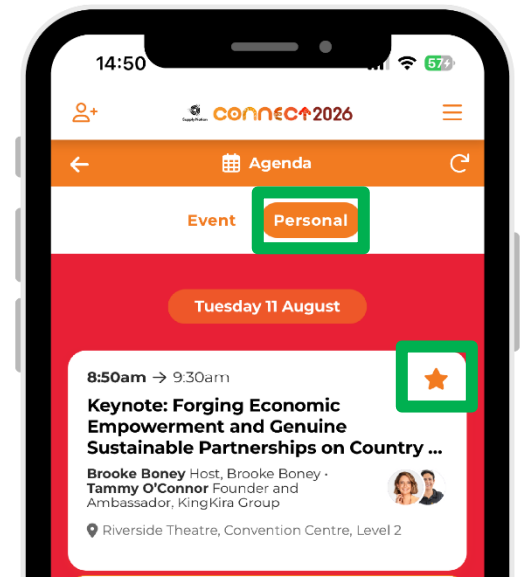
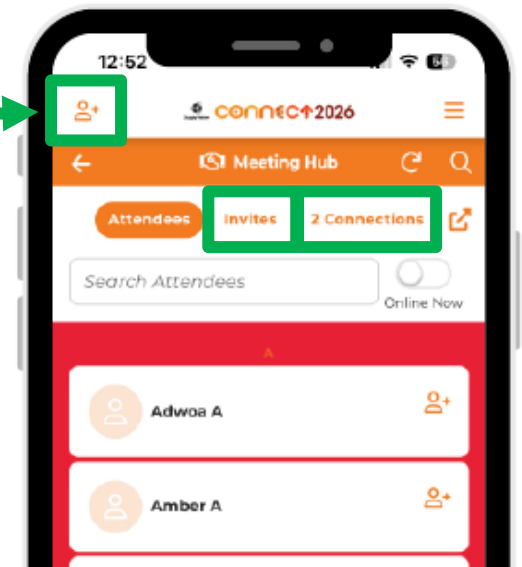
Agenda

Discover the incredible line-up of hosts, speakers, sessions and entertainment at Connect.

Select the **star icon** in the right-hand corner of any session to add it to your **Personal Agenda**.

Personal Agenda

Your **Personal Agenda** helps you keep track of bookmarked sessions you don't want to miss. Any meetings you book with fellow attendees will also appear here.



Exhibitors

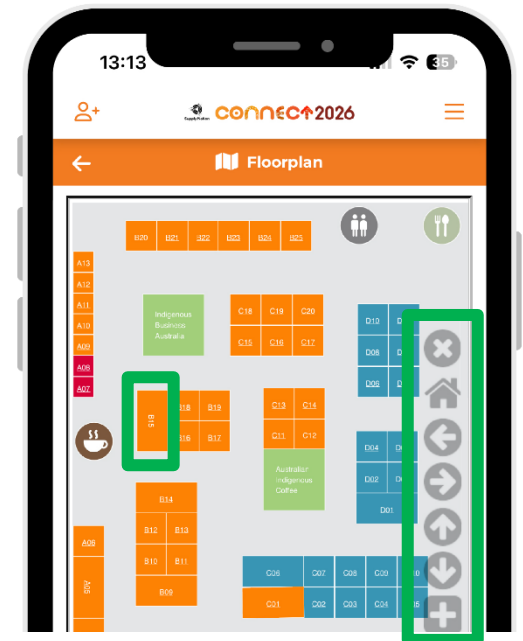
Explore the Aboriginal and Torres Strait Islander businesses showcasing their products and services at the Tradeshow. Select **Exhibitors** on the bottom-right of the main menu bar to view the full list, their representatives and request connections.



Tradeshow Floorplan

View the full list of Indigenous Business Tradeshow exhibitors:

- **Navigate and zoom** using the right-hand side navigation menu.
- **Select** a booth to locate a business and view its details.



Notes

There are two ways to take notes:

- **Connections profile** – open **Meeting Hub**, select the **export icon** in the top-right hand corner and select '**Export**'.
- **Agenda – Knowledge Forum only**: within a session select '**My Session Notes**'.

To export notes, select the **Export** tab and hit **Send**.

Notes will be sent to your email in a **Word document**.

