Connect 2025 App how-to guide

Step 1: Download the Connect 2025 app

- [Apple Store](#)
- [Google Play](#)

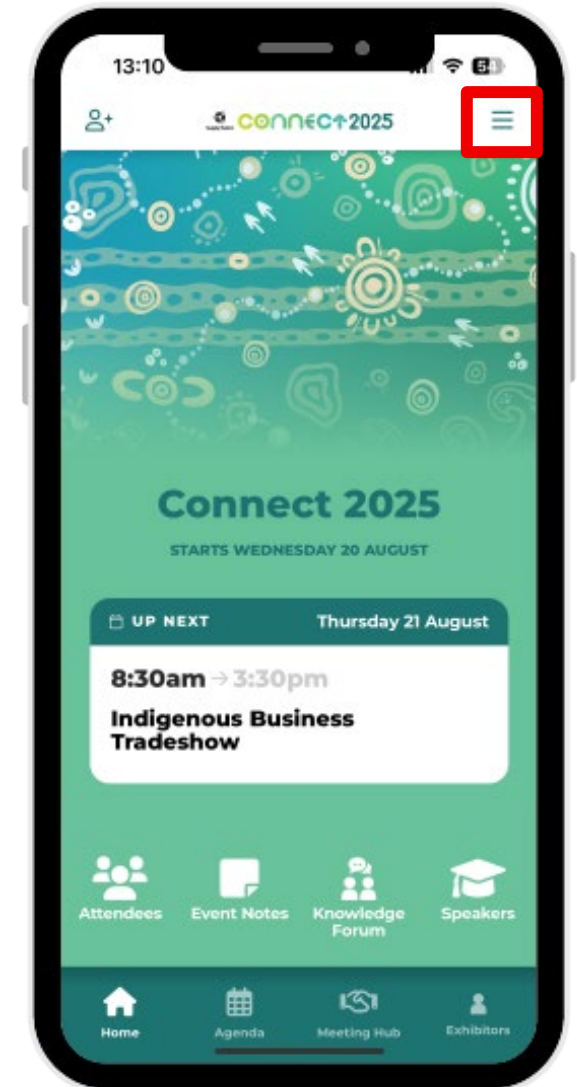When you open the App for the first time, please enable these default settings:

- **Access to your camera** – scan attendee QR codes and connect with them for meetings etc.
- **Push notifications** – receive important updates throughout the event

Step 2: Log in

1. Select the **Log In** button
2. Enter the **username** and **PIN** sent to you by email.
3. Welcome to the app

Step 3: Update your privacy settings

Follow the prompts to choose your **privacy settings**. Consider the information you are comfortable sharing with fellow attendees, as it will be used when setting up meetings and exporting contact details. You can update these settings at any time through the menu in the **top right corner** shown in screenshot.

Step 4: Get familiar with key functions

QR code scanner

Access the QR code scanner through the top **left menu icon**.
Scan attendee QR codes (located on name badges) to request connections, exchange contact details and set up meetings.

Agenda

Discover the incredible lineup of hosts, speakers, sessions, entertainment at Connect.
Select the **star icon** in the top right corner of any session to add it to your **Personal Agenda**.

Personal Agenda

Your Personal Agenda helps you keep track of bookmarked sessions you don't want to miss.

Any meetings you book with fellow attendees will also appear here. More information on booking meetings is below.
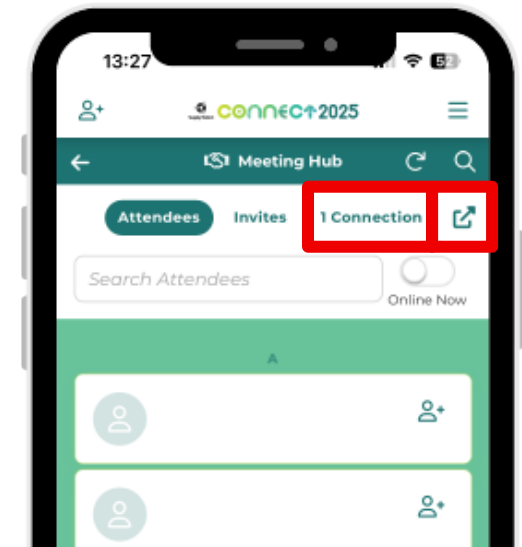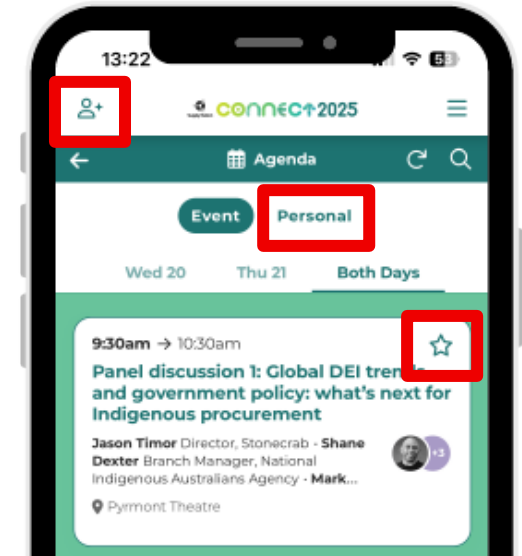
Meeting Hub

To book a meeting with fellow attendees or view their details, you must first request to connect with each other:

1. Scan the QR code on their name badge
2. Or search their name in the **Meeting Hub** menu bar or **Attendees list**

Connection requests must be **accepted** before you can proceed. Your connections will then appear under the **Connection** menu item, where you can:

- Send messages, view contact details, schedule a meeting and make notes.
- **Export** meeting details and notes using the **arrow** icon next to Connection. These will be sent to you through email in Excel format.

Exhibitors

Explore the Aboriginal and Torres Strait Islander businesses showcasing their products and services at the Tradeshow.
Select **Exhibitors** on bottom right of main menu bar to view the full list, their representatives and request connections.

Tradeshow Floorplan

View the full list of Indigenous Business Tradeshow exhibitors:

- **Navigate and zoom** using the right-hand side navigation menu.
- **Select** a booth to locate a business and view its details.

Notes

There are two ways to capture notes:

- **Event Agenda** and within a session select **'My Session Notes'**.
- **Event Notes** from the main menu.

To export notes, select the **Export** tab and hit **Send**. Notes will be sent to your email in Excel format.